

## CATCH-UP Offering

### Why Catch-up?

- To obtain bank financing
- Attract investors
- Demonstrate solvency
- Prepare for taxes
- Determine profitability
- Prepare concise and accurate financial reporting
- Identify areas of improvement
- Ability to prepare a budget or rolling forecast

### What you will receive:

- Reconciliation of all bank and credit card accounts, adding missing transactions and removing duplicate transactions
- Streamlining of processes and procedures
- A Balance Sheet that is accurate and easy to follow
- Accounts receivable and accounts payable clean-up
- Payroll review
- Review of opening balances (from tax return)
- Balancing of the general ledger to subsidiary records
- Correction of undeposited funds account
- Analysis of Products & Services and Items (if applicable)
- Modification of QuickBooks preferences to meet current needs
- A review of classes and locations (if applicable)

### Additional Services:

- Customized reports
- Review of Chart of Accounts; removing duplicates, review structure for concise reporting
- Reconciling Investment Account
- Preparation of an annual budget

*Flat rate will be provided when additional information is provided. Rate depends on number of transactions and type of work to be completed.*

